



Advertisement and Term of Reference for Assessment of Financial Managing System Consultant

NRT Trading (NRTT) is a business accelerator for social and conservation impact. NRT Trading is a company that empowers historically marginalized youth and women of the communities of arid and semi-arid lands to improve their livelihoods with trade and commerce.

We work with communities to create sustainable, environmentally friendly local economies, help them earn diversified incomes that assist them to cope with the effects of climate change, alleviate poverty and bring peace to natural-resource based conflicts.

We do this by bringing skills to the villages, business acumen to communities, and expanding and connecting local production to markets.

NRTT has been fortunate to be in partnership with bi-lateral donors like USAID to achieve its mission.

We are looking for services of an experienced and innovative **financial management consultant** to assess and upgrade the integrated financial management system for Northern Rangelands Trading.

Overall Goals

The consulting engagement should result in a strengthened financial department, best-in-class policies and procedures, and improved execution that result in improved accountability, transparency, and efficiency.

Specific goals

1. Review and customize the Finance, Admin & procurement policy and manual to the context of NRTT.
2. Improve financial reporting templates for the management and board reports.
3. Review the financial management systems.
4. Guides to financial reporting for management and board levels. Improved provision of necessary information for planning and decision making
5. Review the NRTT asset management policies & strategy.



Expected Output

1. Revised Financial, admin and procurement Policies and Procedures for NRTT.
2. Assessment of the financial system, with suggestions for strengthening the financial system to be able to:
 - a. Provide timely, accurate, and consistent data for management and budget decision-making.
 - b. Support management decisions.
 - c. Integrate budget and budget execution data, allowing greater financial control and reducing opportunities for discretion in the use of public funds.
 - d. Provide information for budget planning and analysis.
 - e. Facilitate financial statement preparation.
 - f. Provide a complete audit trail to facilitate statutory and donor audits.
3. Review of the roles and responsibilities of financial unit with suggestions to enhance performance.
4. Develop an asset management action plan, asset monitoring and evaluation framework.

Duration of the Work

The duration of the contract shall be for a maximum of 14 working days, commencing from the date of the signed agreement.

The consultant will work closely with the NRT Trading Team and will from time to time submit and share the progress of activities as agreed.

Request for Quotation

Please send your proposal with credentials and references to us by close of business on Friday, 28th APRIL 2023 to: trading@nrt-kenya.org addressed to: CEO, Northern Rangelands Trading Limited, with subject title 'Provision of consultancy services for the improvement of the Integrated Financial Management System'.

Please be sure to include:

1. Your relevant experience, and if applicable, professional references who can vouch for your work.
2. Your plan on how you would work with us and go about delivering on the outputs.
3. Your expectation for financial remuneration for a consultancy of this nature.
4. A daytime telephone contact and email address.

Only shortlisted candidates will be contacted.

Vishal Shah
CEO NRT Trading